

## Maltec Health & Safety Policy

---

### Obligations

The Maltec Engineering management is firmly committed to a policy enabling all work activities to be carried out safely, and with all possible measures taken to remove (or at least reduce) risks to the health, safety and welfare of employees, contractors, authorised visitors, and anyone else who may be affected by our operations.

We are committed to ensuring we comply with the applicable statutory and other requirements including those of ISO 45001 standard.

### Responsibilities

#### Management:

Will provide and maintain as far as possible:

- \* A commitment to continually improve our performance through setting health and safety objectives and targets and measure our progress towards them;
- \* A safe and healthy working environment;
- \* Safe systems of work;
- \* Plant and substances in safe condition;
- \* Facilities for the welfare of employees;
- \* Information, instruction, training and supervision that is reasonably necessary to ensure that each employee is safe from injury and risks to health;
- \* A commitment to consult and co-operate with employees in all matters relating to health and safety in the workplace.

#### Employees:

According to the Work Health and Safety Act every employee while at work shall:

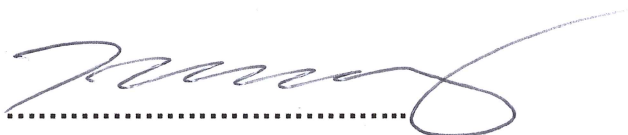
- \* Comply with safe work practices, with the intent of avoiding injury to themselves and others and damage to plant and equipment;
- \* Take reasonable care of their own health and safety and the health and safety of others;
- \* Wear personal protective equipment and clothing where necessary
- \* Comply with any direction given by management in relation to health and safety;
- \* Not misuse or interfere with anything provided in the interest of health and safety;
- \* Report all accidents and incidents on the job immediately, no matter how trivial; and
- \* Report all known or observed hazards to their supervisor or manager.

### Application of this policy

We seek the cooperation of all employees, customers and visitors. We encourage suggestions in realising our health and safety objectives to create a safe working environment that is free of injury and illness.

This policy applies to all business operations and functions, including those situations where employees are required to work off-site.

### MANAGING DIRECTOR

A handwritten signature in blue ink, appearing to read 'Lindsay Malley', is written over a dotted line.

**LINDSAY MALLEY**

**ISSUE DATE: 05/09/2023**